



Message from the President



One of the many functions of CWFC is to provide training to our members. During times where budgets are strained or when cuts are made, training seems to be one of the first areas to be hit. Knowing this we (the Officers and Board of CWFC) are trying our best to provide the most cost efficient training to you as possible. This training can be accomplished in several ways.

Many times training can be provided at our monthly meetings at the

county or agency hosting the meeting. CWFC and Colorado Works are looking at providing some joint training through webinars and/or web-based training. There are several topics of training that we are currently looking at developing in connection with Colorado Works.

The other avenue of providing training to our members is through our annual conference. The 2010 joint conference with CONECT is scheduled for May 19-21 at Beaver Creek in Avon. We are locked

into this conference by contract and we are trying to keep the costs to an absolute minimum. The Officers and Board have been challenged to find new ways to cut costs and reduce the cost of registration for all members.

We will keep you informed of what we have decided. Please plan on attending our 2010 joint conference with CONECT.

Mark Magnuson
President, CWFC

Conference News

To all CWFC members, First I would like to THANK everyone for their confidence in electing me President Elect this year. I hope to live up to your expectations. We have already begun working on next year's conference for May 2010. We are hop-

ing to put together a conference that will benefit all assistance payments and fraud staff. We will be having a minimum of 5 tracks going at the same time, to offer as many workshops as possible. If there is anyone who has ideas for presentations or

requests for certain classes, please feel free to contact me by email at tammy.frey@state.co.us. I would also like to extend a request for presenters as they are a foundation of a professional and well-rounded conference.

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Join us for our next board meeting on October 16, 2009
10:00 a.m.
Morgan County DHS
800 E. Beaver Avenue
Fort Morgan, CO
www.cwfc.us

So, What Are Bylaws?

Bylaws are an important part of any formal group, especially a Not For Profit organization. As the new Chair of the CWFC Bylaws Committee, I thought it a good idea to explain the purpose and importance of bylaws.

Bylaws are, in the simplest sense, the rules that govern the internal management of an organization. They are usually developed when the organization is started, or, in CWFC's case, incorporated. An organization, and especially its members, must know how the concern will be operated. Will there be directors, or officers, or both? How will those positions be filled? How will decisions be reached? So, the bylaws of the Colorado Welfare Fraud Council have long been established, and equally as importantly, published. Members of the organization can see the bylaws in the Membership Directory, easily located at www.cwfc.us on line.

One of the most important bylaws in this or any other group is how to *change* the bylaws. Think of the bylaws as the Constitution. They are the basic foundation of governance, and should be flexible, yet not casually altered. And so there is a formal process that must be adhered to in order to make changes, because the bylaws are so fundamental. That change process is clearly documented in the CWFC bylaws.

In the last couple of years our organization's bylaws have changed both in content and in format, the first revisions in perhaps a decade. The changes were initiated by members and the Executive Board of Directors, and approved by membership vote. That's important because it keeps you, the members, current and involved in your organization. We owe a large debt of gratitude to past committee chair, Doreen Smith, for reformatting the bylaws into a logical,

readable, and coherent document. I appreciate the amount of effort that took.

I encourage members to be knowledgeable of the bylaws and willing to make suggestions about changes. The bylaws are the building blocks of the organization's operations and conduct of business. If there is something that truly needs to be added, deleted or changed, please let me, or any board member know. The committee will evaluate suggestions and, if merited, present them to the board for ratification, then to the membership for vote. Sometimes the processes of conducting the affairs of CWFC seem cumbersome. It is the duty of the committee to see that the processes are in accordance with the bylaws and determine if they could, or should, be adjusted.

Jeff Bonadies, Chairman

Calling All Fraud Investigators!

Please join us at our quarterly Fraud Investigator meetings, held in various DHS offices around the Front Range. We get together and discuss policy, share ideas, brainstorm unusual and problematic cases and talk about what's new and coming up in the world of welfare fraud investigations.

The next meeting will be held Wednesday,

October 28th at 2:00 p.m. Jefferson County
DHS, 3rd Floor, Conference Rooms A-D

Please email or call Janet Sullivan with any
agenda items for this meeting:

jsulliva@co.jefferson.co.us

303-271-4343

If you would like to be a part of this group on a quarterly basis, please send Jennifer Parrilli an email with your contact information: jparrilli@bouldercounty.org



Radonna's Kitchen: Chewy Apple Oatmeal Cookies

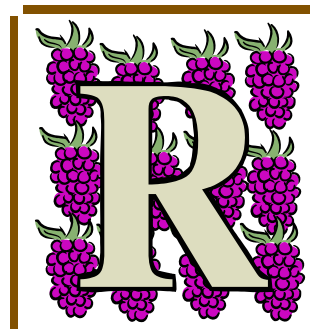
Lower-fat!

INGREDIENTS:

1 c butter	1-1/2 c all-purpose flour
1 c packed brown sugar	2 tsp. Ground cinnamon
1/2 c sugar	1 tsp. Baking soda
2 eggs	1/4 tsp. Salt
1 tsp. Vanilla extract	3 c old-fashioned oats
	1/2 c chopped dried apples

In a large bowl, cream butter and sugars until light and fluffy. Beat in eggs and vanilla. Combine the flour, cinnamon, baking soda and salt; gradually add to creamed mixture, beating well after each addition. Stir in oats and apples.

Drop by rounded tablespoonfuls 2 in. apart onto ungreased baking sheets. Bake at 350° for 10-12 minutes or until golden brown. Let stand for 1 minute before removing to wire racks. **Yield:** 4 dozen.

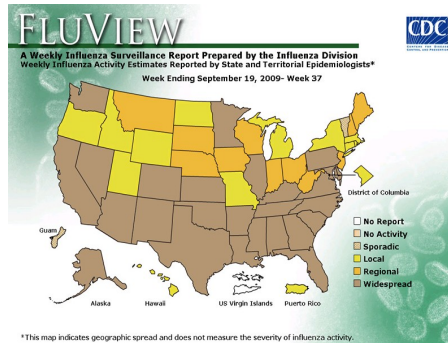


H1N1 Swine Flu

According to the Centers for Disease Control, Colorado is one of 26 states classified as having a widespread outbreak of the H1N1 flu. The CDC is currently working on an H1N1 vaccine and hopes to have it available for the public sometime this fall. There is some controversy surrounding the H1N1 vaccine, so please do your research if you are considering receiving the shot. Although the seasonal flu vaccine does not protect you against the H1N1 virus, many doctors encourage receiving the seasonal flu shot.

In our jobs with Human Services, we take a high risk of becoming infected with all types of illnesses due to extensive contact with the public. Remember to follow some basic tips to stay healthy:

Cover your nose and mouth with a tissue when coughing and sneezing or use your sleeve; wash your hands often with soap and water and utilize alcohol-based hand cleaners; avoid touching your eyes, nose



CDC Flu map as of mid-September, 2009

and mouth; stay home if you get sick to avoid spreading the illness to your co-workers.

Cold vs. Flu: Symptoms of a cold usually include small aches and pains, fatigue, stuffy nose, sneezing and coughing. If you experience a fever and a more severe headache and body pains, you might have the flu. See your doctor right away if the symptoms appear flu-like as serious complications, like pneumonia, can occur.

Stay healthy!

Resources: www.cdc.gov; www.flu.gov

CWFI Testing

The United Council on Welfare Fraud (UCOWF) is committed to assisting our members with their professional advancement by providing a desirable and effective certification program. We are equally committed to maintaining the public trust through vigilance of the Public Assistance programs and the vigorous prosecution of those attempting to defraud our society.

The confluence of these commitments is the Certified Welfare Fraud Investigator (CWFI) program.

To be eligible for certification under this program you must:

- Be a current and full-time investigator
- Have a minimum of two years of ongoing, continuous experience in public assistance fraud investigations
- In the case of employment by a state or province whose welfare delivery system is state-supervised and locally administered, spend 50% or more of your time in fraud investigation activities (i.e. FPI or back-end fraud investigations). Other duties must be fraud control related. It is required that you have worked in that capacity continuously for two years at the time of application
- Agree to perform all professional duties in accordance with applicable government standards (e.g. Government Au-

diting Standards as published by the US Comptroller General)

- Complete the CWFI Certification Exam
- Be a UCOWF member in good standing and
- Agree to obey all federal, state and local laws and the UCOWF Code of Ethics.

All complaints regarding conduct and performance of Certified Welfare Fraud Investigators are subject to investigation by the UCOWF Ethics Committee.

Certified Welfare Fraud Investigators must obtain a minimum of twenty (20) hours of approved continuing education yearly or sixty (60) hours of approved continuing education over the last 3 year period. Verification of the training attended must be provided to UCOWF annually for recertification. An online CWFI Study Guide is posted in the Member Area.

Examination Scheduling:

If your application is approved, you will be scheduled for your exam at an upcoming State, Regional, or National UCOWF Conference; at a State Association Conference or Meeting; or, at a State Welfare Fraud Director's office by a UCOWF Board Member.

Julie Jacobson will be testing at Jefferson County Department of Human Services sometime in November 2009. Please contact

Julie at 303.271.4190 or by email at jjacobso@co.jefferson.co.us.

CWFI Examination:

The examination consists of 104 multiple choice questions over a range of topics such as:

- Quality Standards for Investigations & Ethics
- Program Policy
- Evidence
- Affidavits and Statements
- IPV's and ADH's
- Sources of Information
- Handwriting Exemplars and Analysis
- Report Writing and Testimony

To apply for certification, complete and mail the CWFI application (found online) with a check for the non-refundable \$15.00 exam fee, payable to

UCOWF, to:

Certification Board
United Council on Welfare Fraud
PO Box 226948
Miami, Florida 33222-6948

For more information, email us at CWFI@ucowf.org or call 954-404-7716

CWFC *Colorado Welfare Fraud Council*

Greetings from the 2009-2010 CWFC Membership Committee!

The Colorado Welfare Fraud Council is looking forward to an exciting year! The CWFC will be celebrating our 26th year as a professional organization dedicated to the prevention, detection, investigation and prosecution of welfare fraud, and the recovery of those fraudulently obtained public assistance funds. As Vice-President and chair of the Membership Committee, I would like to thank all members, past and present, for their contributions and commitment over the last quarter century which have made CWFC the great organization it is today.

CWFC Memberships for the year 2010 are now being accepted

The rewards of membership in the CWFC are many. CWFC members represent public assistance and fraud professionals from the county, state and federal level, the law enforcement and judicial community, and other professionals interested in preserving the intent and spirit of welfare fraud law and public assistance program integrity. CWFC annual memberships are honored from January 1st through December 31st inclusive. In light of these challenging economic times, CWFC annual memberships remain an affordable \$20.00 per year. Also, new members and returning members (non-current) who join now for the 2010 year will enjoy full membership privileges for the remainder of 2009 as well as the full 2010 calendar year. **I urge all current CWFC members to extend an awareness of the benefits of CWFC membership to your colleagues and associates, and to encourage them to join the Colorado Welfare Fraud Council.** Also, current CWFC members, please take a moment to provide your up to date contact information if it has changed. Let's make this a great year!

Sincerely,



James R. Rivers III
Vice-President and Membership Committee Chair, CWFC, 2009-2010

Please Print Legibly and Complete Membership Form in its Entirety

2010 CWFC Membership Form

Name: _____ Date: _____

Agency: _____ Title: _____

Mailing Address: _____

Telephone: _____ Fax: _____ E-mail _____

New Member Returning Member Renewal Change of Contact Information Only

2010 Annual Membership is \$20.00. Please make checks payable to CWFC and mail with completed Membership Form to:
CWFC, P.O. Box 890, Canon City, CO 81215